

Palm Beach Council
Navy League of the United States
Board of Directors—Meeting Minutes

February 12, 2019

Location: West Palm Beach Marriott

Secretary: John Lively (acting)

Present: Steve Wiggins, Eric Rydstrom, Joan Ross, John Lively, Marybelle Knight, Dan Pedrick, Catherine Brister, Lou Palumbo, Bob Ames, Diana Paxton, Jerome Nelinson, Chuck Stark Ken Lee, Maurice Maccario, Jennie Monroe, Anita Manuel, Patricia Reybold, Phil Dunmire, Betty Parker, and Guest--Kathy Gellis.

President Steve Wiggins noted a quorum present and convened the meeting at 1200.

Pledge of Allegiance: Steve Wiggins

Steve welcomed two guests Irena Gannon with Lou Palumbo and Kathy Gellis of Gellis Consulting.

Later Steve welcomed Betty Parker at her first Board meeting and Dr. Maurice Maccario.

DECEMBER 2018 Minutes:

Motion made and seconded to approve the December Minutes after two corrections brought up by Eric Rydstrom (1) Under Administrative Motions (B) Change of official address should instead read Change of Corporate Principal address and Joan Ross is now in charge of ordering

name tags and not Steve Wiggins that was noted in Old Business in the December minutes.

TREASURER'S REPORT:

January financial report: Motion made by Ken Lee and seconded by Diana Paxton to accept the January financial reports.

The Treasurer, Eric Rydstrom, said the transfer of records from the previous treasurer, Anita Manuel is essentially completed and day to day operations are not affected. Gellis Consulting is now the custodian of the financial records.

Treasurer no longer has direct access to QuickBooks file due to lack of necessary software. Through 2015, Council's QuickBooks file was maintained with QuickBooks Pro edition that costs \$200 as one-time cost. Prior consultant Palm Beach Tax Group upgraded Council's file to the QuickBooks Enterprise edition that costs \$1,100 per year (a subscription). Council's file can no longer be opened with the \$200 software. Current consultant Gellis Consulting can operate in either edition, but by necessity is continuing to use the QuickBooks Enterprise edition that was inherited from Palm Beach Tax Group. The more expensive software offers no advantages for Council. Council can make no practical use of any of it's bells and whistles. Gellis Consulting could start a new QuickBooks file in the \$200 Pro edition, at the beginning of a future fiscal year. Bottom line, at present Council is totally dependent upon outside consultants for access to it's financial records.

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Bank of America and Suntrust Accounts are now transferred.

Also Suntrust Account 1305 is listed on the financials as Operating rather than Investment Account and this will be corrected on the February financials.

The Treasurer made two Motions, attached herein, which were both unanimously approved.

1. Motion to Contract IRS Form Preparer
2. Motion to change Councils mailing address.

OLD BUSINESS:

Jeff Liebowitz resigned as VP of Youth due to his work and personal reasons.

A status report is needed on the Navy Seals support as well as confirmation and the Youth Groups need to be informed of the April Appreciation Dinner at Iron Horse. Capt. Lee will follow up on them and also see if anything was done on them by Jeff Liebowitz.

Steve Wiggins will reach out to the Youth Group Leaders about the upcoming February 20th luncheon and will keep Program VP Jennie Monroe informed.

Steve Wiggins reminded all about the Membership drive to increase members and to reach out to people we consider potential members.

Steve Wiggins to send Chesterfield luncheon flyer to Joan Ross who will then send out to all the members.

Steve Wiggins will follow-up with Deirdre Krause on what she is doing as the POC on the Daly Scholarship.

NAVY BALL UPDATE:

Catherine Brister, Ball Chairman, talked briefly about advertising in The Palm Beach Society Magazine via photographs. She also said the Shiny Sheet would not cover as it is not a Palm Beach event.

No idea on how many people to expect. There were 264 people at the last Ball. They would do the initial planning at the Committee meeting following the Board Meeting. The main thing will be the proforma on total cost and how much revenue needed from attendees. She said there will be very selective raffles of two or three items. She also stated to ask people for cash money but items from the Yacht Club and other businesses will be solicited as well.

Fundraising was also discussed with Phil Dunmire as the head of fundraising for this event. The proforma statements will also show how much money is needed to be raised for this event. People will be approached for cash contributions. Food costs are lower for the cadets but their share of entertainment should also be considered.

The Navy Ball Committee was meeting after the Board meeting and Catherine Brister said all Board members are invited and welcome to attend.

The February Membership lunch was discussed and everything was set except the Flyer was still not out. Steve Wiggins stated he would get the Flyer to Joan immediately so she could send out to all the members.

The March luncheon will be on the Grand Classical Cruise Ship Cruise ship, Port of Palm Beach. John Lively will assist with others in finding a speaker for this luncheon membership Meeting. Jennie Monroe will need the DOB for all attendees a week ahead of the

The April Membership event will be the Youth Appreciation Dinner at Iron Horse.

The 2019 Nominating Committee was appointed with Phil Dunmire as the Chairman and Dan Pedrick, Maeybelle Knight, Jerry Nelinson and Lou Palumbo as members. They will immediately start working on interviewing people for the VP of Youth. Jerry Nelinson stated a strong person, Leader is needed for this Position.

Capt. Lee. Lou Palumbo and Phil Dunmire all attended the Burial Ceremony for a World War II Veteran. There was an article in the Palm Beach Post stating that the family was worried hardly anyone would attend to honor his life and Military Service.

Reports:

NOSC: Dan Pedrick stated NOSC has 5 sailors of the Quarter.

AUTEC: Lou Palumbo stated still a lack of Communications with Altec.

WEBSITE: Ken Lee stated that the problems with the website have been corrected.

MEMBERSHIP: Joan Ross stated there were no additions in January and we currently have 171 members.

Adjourned 1:02

This Rev 1 version of Feb Minutes approved by BoD voice vote 3/12/2019